



INTRLOC_00 DEPT OF ENTERPRISE SERVICES

File Location

Vendor Name

Document Type: Interlocal Amendment
Vendor Name: DEPT OF ENTERPRISE SERVICES
PO# Location: INTRLOC-008
Effect Date: 05/15/2015
Term Date: 12/31/2016
CR#: 55964
Related CR#: 55963
Ordinance:
Resolution: 8848
Leg Date:
Vendor #: 287194
Description: AMD#8 PROVIDE ENERGY/UTILITY CONSERVATION PROJECT
MANAGEMENT AND MONITORING SERVICES TO THE CITY
PO 1350309-008 X-REF 50592 50929 51393 51475
51819 53120 55963

DEPT OF ENTERPRISE SVCS
12/31/2016

Notes:

INTRLOC_00
INTERLOCAL AGREEMENTS
10/31/2015



PD 1350309-008

STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

August 25, 2015

TO: Emma Johnson, City of Bellevue
FROM: *JH* Terrie Glave, Contracts Specialist, (360) 407-9330
RE: Authorization No. 2014-191 C (3)
Amendment No. 5
Project Title Energy Efficiency Measures
Integrity Energy Services Company
SUBJECT: Funding Approval

The Department of Enterprise Services, E&AS, requires funding approval for the above referenced contract document(s). The amount required is as follows:

Design & Implementation of Energy Conservation Measures	\$ 2,969.28
Sales Tax (9.5%)	\$ 282.08
TOTAL	\$ 3,251.36

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the Facilities Division, Engineering & Architectural Services that the above identified funds are appropriated, allotted or that funding will be obtained from other sources available to the using client/agency. The using/client agency bears the liability for any issues related to the funding for this project.

By: *Gina Johnson, Civic Services Director* 9.15.15
Name / Title Date

Please sign and return this form to E&AS. If you have any questions, please call me.

2014191Camd5fundtg

Approved as to form:
By: *Michael P. [Signature]*
Assistant City Attorney
Date: 9/14/2015

ENERGY SERVICES AUTHORIZATION AMENDMENT NO. 5

Project Title Energy Efficiency Measures

Authorization No. 2014-191 C (3)

Facility City of Bellevue

Date August 25, 2015

This Amendment, when properly signed, shall be the basis on which the Subject Authorization shall be modified.³

Authorization (this sheet)
Scope of Work Options: Modify Basic Services

Project Completion and Compensation

Approvals

Energy Services Company:

Owner:

Integrity Energy Services Co.
4119 – 257th Ct SE
Issaquah, WA 98029

City of Bellevue
acting through the Dept. of Enterprise Services
Engineering and Architectural Services

By: _____
Name: _____
Title: _____
Date: _____

Joseph Sullivan, P.E.
Energy Engineer

Compensation for Energy Services

Basic Services	COMPENSATION		
	Current	New	Previous
Energy Audit and Energy Services Proposal	\$ 15,413.00	\$ 0.00	\$ 15,413.00
Design	\$ 79,727.75	\$ 927.90	\$ 78,799.85
Construction Management	\$ 51,225.62	\$ 556.74	\$ 50,668.88
Overhead and Profit	\$ 144,445.32	\$ 1,484.64	\$ 142,960.68
Measurement & Verification Year 1	\$ 7,500.00	\$ 0.00	\$ 7,500.00
Measurement & Verification Year 2	\$ 7,500.00	\$ 0.00	\$ 7,500.00
Grand Total (Plus WSST as applicable)	\$ 305,811.69	\$ 2,969.28	\$ 302,842.41

Value of this Amendment = \$2,969.28 (Plus Washington State Sales Tax)

Scope of Work

This Amendment to the Authorization is related to professional services provided for Change Order No. 5 on Contract No. 2014-191 H (3-1).

Professional services include design, construction management and overhead and profit for the work performed under Change Order No. 5.

2014191Camd5tg

DES Energy Program COP-FA Coversheet

Client Name	City of Bellevue
Project Number	2014-191 H (3-1)
COP/FA Number	12
Project Title	Energy Efficiency Measures
Date	8/13/2015

Construction		
Add Fall Protection at FS#8	\$	9,279.00
Subtotal	\$	9,279.00
Bond	3.00% \$	278.37
Subtotal	\$	9,557.37
Sales Tax	9.50% \$	907.95
Construction Subtotal	\$	10,465.32

Professional Services	Percent		
Design	10.0%	\$	927.90
CM	6.0%	\$	556.74
OH&P	16.0%	\$	1,484.64
Subtotal		\$	2,969.28
Sales Tax	9.50%	\$	282.08
PS Subtotal		\$	3,251.36

Total Cost of Change

\$ 13,716.68

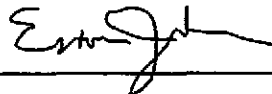
Use contingency funds ☐

Use additional owner funds ☒

Acknowledgement of Total Cost of Change

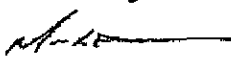
Date

Client



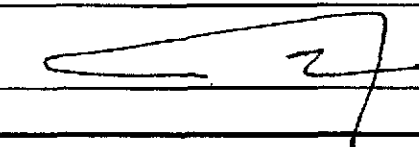
8.17.15

ESCO



8/13/2015

Energy Project Manager



8/20/15



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1600 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

August 25, 2015

TO: Emma Johnson, City of Bellevue
FROM: *JK* Terrie Glave, Contracts Specialist, (360) 407-9330
RE: Authorization No. 2014-191 C (3)
Amendment No. 5
Project Title Energy Efficiency Measures
Integrity Energy Services Company
SUBJECT: Funding Approval

The Department of Enterprise Services, E&AS, requires funding approval for the above referenced contract document(s). The amount required is as follows:

Design & Implementation of Energy Conservation Measures	\$ 2,969.28
Sales Tax (9.5%)	\$ 282.08
TOTAL	\$ 3,251.36

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the Facilities Division, Engineering & Architectural Services that the above identified funds are appropriated, allotted or that funding will be obtained from other sources available to the using client/agency. The using/client agency bears the liability for any issues related to the funding for this project.

By: *Joan Thompson, E&AS Director* 9.15.15
Name / Title Date

Please sign and return this form to E&AS. If you have any questions, please call me.

2014191Camd5fundtg

Approved as to form:
By: *Joan Thompson*
Assistant City Attorney
Date: 9/14/2015

ENERGY SERVICES AUTHORIZATION AMENDMENT NO. 5

Project Title Energy Efficiency Measures Authorization No. 2014-191 C (3)
 Facility City of Bellevue Date August 25, 2015

This Amendment, when properly signed, shall be the basis on which the Subject Authorization shall be modified.³

Authorization (this sheet) Project Completion and Compensation
 Scope of Work Options: Modify Basic Services

Approvals

Energy Services Company:

Owner:

Integrity Energy Services Co.
 4119 – 257th Ct SE
 Issaquah, WA 98029

City of Bellevue
 acting through the Dept. of Enterprise Services
 Engineering and Architectural Services

By: _____
 Name: _____
 Title: _____
 Date: _____

 Joseph Sullivan, P.E.
 Energy Engineer

Compensation for Energy Services

Basic Services	COMPENSATION		
	Current	New	Previous
Energy Audit and Energy Services Proposal	\$ 15,413.00	\$ 0.00	\$ 15,413.00
Design	\$ 79,727.75	\$ 927.90	\$ 78,799.85
Construction Management	\$ 51,225.62	\$ 556.74	\$ 50,668.88
Overhead and Profit	\$ 144,445.32	\$ 1,484.64	\$ 142,960.68
Measurement & Verification Year 1	\$ 7,500.00	\$ 0.00	\$ 7,500.00
Measurement & Verification Year 2	\$ 7,500.00	\$ 0.00	\$ 7,500.00
Grand Total (Plus WSST as applicable)	\$ 305,811.69	\$ 2,969.28	\$ 302,842.41

Value of this Amendment = \$2,969.28 (Plus Washington State Sales Tax)

Scope of Work

This Amendment to the Authorization is related to professional services provided for Change Order No. 5 on Contract No. 2014-191 H (3-1).

Professional services include design, construction management and overhead and profit for the work performed under Change Order No. 5.

2014191Camd5tg

DES Energy Program COP-FA Coversheet

Client Name City of Bellevue
 Project Number 2014-191 H (3-1)
 COP/FA Number 12
 Project Title Energy Efficiency Measures
 Date 8/13/2015

Construction			
Add Fall Protection at FS#8	\$		9,279.00
Subtotal	\$		9,279.00
Bond	3.00%	\$	278.37
Subtotal	\$		9,557.37
Sales Tax	9.50%	\$	907.95
Construction Subtotal	\$		10,465.32

Professional Services		Percent		
Design	10.0%	\$		927.90
CM	6.0%	\$		556.74
OH&P	16.0%	\$		1,484.64
Subtotal		\$		2,969.28
Sales Tax	9.50%	\$		282.08
PS Subtotal		\$		3,251.36

Total Cost of Change

\$ 13,716.68

Use contingency funds ☐

Use additional owner funds ☒

Acknowledgement of Total Cost of Change

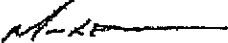
Date

Client



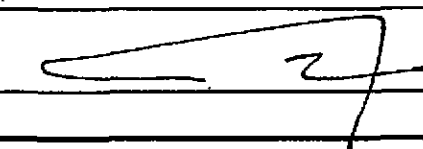
8.17.15

ESCO



8/13/2015

Energy Project Manager



8/20/15



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

August 25, 2015

TO: Emma Johnson, City of Bellevue
FROM: *[Signature]* Terrie Glave, Contracts Specialist, (360) 407-9330
RE: Contract No. 2014-191 H (3-1)
Energy Efficiency Measures
Integrity Energy Services Co.
SUBJECT: Funding Approval
FA Number 12 Change Order No. 5

The Department of Enterprise Services, E&AS, requires funding approval for the above referenced contract document. The amount required is as follows:

Contingency Amount Requested (with Tax) \$10,465.32

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the Facilities Division, Engineering & Architectural Services that the above identified funds are appropriated, allotted, and that the using/client agency bears the liability for any issues related to the funding for this project.

By: *[Signature]* City Services Director 9.15.15
Name / Title Date

Please sign and return this form to E&AS. If you have any questions, please call me.

2014191Hco5fndtg

Approved as to form:
By: *[Signature]*
Assistant City Attorney
Date: 9/14/2015



City of Bellevue
AGENCY

CONTRACT NO. 2014-191 H (3-1)

CONTRACT CHANGE ORDER (CO)

Energy Efficiency Measures
PROJECT TITLE

CO NO. 5

TO: Integrity Energy Services Co

CONTRACTOR

The following mutually agreed to and Owner approved Change Order Proposal(s) and/or Field Authorization(s) are hereby incorporated by reference into the contract.

See attached FAs Number 12.

CONTRACT SUM:

- ☐ NO CHANGE
☒ INCREASE
☐ DECREASE

OF Nine Thousand Five Hundred Fifty-Seven Dollars &
37/100
(Washington State sales tax not included)

\$ 9,557.37

CONTRACT TIME:

- ☒ NO CHANGE
☐ INCREASE
☐ DECREASE

OF 0 CALENDAR DAYS

The foregoing amount covers everything required in connection with the change. All other provisions of the contract remain in full force and effect.

CONTRACT SUMMARY (Internal Use Only)

☐ NO CHANGE

ORIGINAL CONTRACT SUM	\$ 1,533,513.00	PREVIOUS TOTAL	\$ 1,585,010.94
PREVIOUS ADDITIONS	\$ 51,497.94	CHANGE AMOUNT	\$ 9,557.37
PREVIOUS DEDUCTIONS	\$ -	NEW TOTAL	\$ 1,594,568.31

PERCENT CHANGE FROM ORIGINAL CONTRACT AMOUNT 3.98%

NEW CONTRACT COMPLETION DATE 8/21/2015

TOTAL CONTRACT CALENDAR DAYS 228

The Department of Enterprise Services hereby accepts the foregoing Field Authorization(s) and/or Change Order Proposal(s). This formal acceptance constitutes a Change Order to the contract only when authorizing signature is affixed. Invoices incorporating this Change Order constitute acceptance by the Contractor as total reimbursement due in connection with this Change Order.

AUTHORIZING SIGNATURE

DATE

Joseph Sullivan, P.E., Energy Enigneer

UNITED STATES GOVERNMENT
DEPARTMENT OF THE ARMY
WASHINGTON, D. C. 20315

City of Baltimore
Maryland

Reference: 2000-100
NO. 1000

NO. 1000-1000-1000-1000

Contract No. 1000-1000-1000-1000

DATE

NO. 1000-1000-1000-1000

NO. 1000-1000-1000-1000

NO. 1000-1000-1000-1000

NO. 1000-1000-1000-1000

Whereas the Government of the United States of America, by and through the Department of the Army, has authorized the acquisition of the following property:

And whereas the Government of the United States of America, by and through the Department of the Army, has authorized the acquisition of the following property:

NO. 1000-1000-1000-1000

NO. 1000-1000-1000-1000

NO. 1000-1000-1000-1000

NO. 1000-1000-1000-1000

NO. 1000-1000-1000-1000

NO. 1000-1000-1000-1000

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NO. 1000-1000-1000-1000

DES Energy Program COP-FA Coversheet

Client Name City of Bellevue
 Project Number 2014-191 H (3-1)
 COP/FA Number 12
 Project Title Energy Efficiency Measures
 Date 8/13/2015

Construction		
Add Fall Protection at FS#8	\$	9,279.00
Subtotal	\$	9,279.00
Bond	3.00% \$	278.37
Subtotal	\$	9,557.37
Sales Tax	9.50% \$	907.95
Construction Subtotal	\$	10,465.32

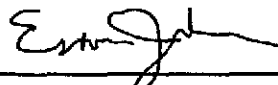
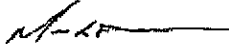
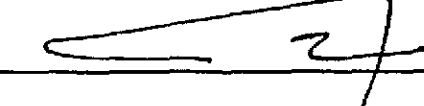
Professional Services	Percent	
Design	10.0%	\$ 927.90
CM	6.0%	\$ 556.74
OH&P	16.0%	\$ 1,484.64
Subtotal		\$ 2,969.28
Sales Tax	9.50%	\$ 282.08
PS Subtotal		\$ 3,251.36

Total Cost of Change

\$ 13,716.68

Use contingency funds ☐

Use additional owner funds ☒

Acknowledgement of Total Cost of Change		Date
Client		8.17.15
ESCO		8/13/2015
Energy Project Manager		8/20/15



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

August 25, 2015

TO: Emma Johnson, City of Bellevue
FROM: *[Signature]* Terrie Glave, Contracts Specialist, (360) 407-9330
RE: Contract No. 2014-191 H (3-1)
Energy Efficiency Measures
Integrity Energy Services Co.
SUBJECT: Funding Approval
FA Number 12 Change Order No. 5

The Department of Enterprise Services, E&AS, requires funding approval for the above referenced contract document. The amount required is as follows:

Contingency Amount Requested (with Tax) \$10,465.32

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the Facilities Division, Engineering & Architectural Services that the above identified funds are appropriated, allotted, and that the using/client agency bears the liability for any issues related to the funding for this project.

By *[Signature]* Civic Services Director 9.15.15
Name / Title Date

Please sign and return this form to E&AS. If you have any questions, please call me.

2014191Hco5fndtg

Approved as to form:
By *[Signature]*
Assistant City Attorney
Date: 9/14/2015



Washington State Department of
Enterprise Services

FACILITIES DIVISION
ENGINEERING & ARCHITECTURAL SERVICES (E&AS)

City of Bellevue

AGENCY

CONTRACT NO. 2014-191 H (3-1)

CONTRACT CHANGE ORDER (CO)

Energy Efficiency Measures

CO NO. 5

PROJECT TITLE

TO: Intergrity Energy Services Co

CONTRACTOR

The following mutually agreed to and Owner approved Change Order Proposal(s) and/or Field Authorization(s) are hereby incorporated by reference into the contract.

See attached FAs Number 12.

CONTRACT SUM:

☐ NO CHANGE

☒ INCREASE

☐ DECREASE

OF Nine Thousand Five Hundred Fifty-Seven Dollars &
37/100
(Washington State sales tax not included)

\$ 9,557.37

CONTRACT TIME:

☒ NO CHANGE

☐ INCREASE

☐ DECREASE

OF 0 CALENDAR DAYS

The foregoing amount covers everything required in connection with the change. All other provisions of the contract remain in full force and effect.

CONTRACT SUMMARY (Internal Use Only)

☐ NO CHANGE

ORIGINAL CONTRACT SUM \$ 1,533,513.00

PREVIOUS TOTAL \$ 1,585,010.94

PREVIOUS ADDITIONS \$ 51,497.94

CHANGE AMOUNT \$ 9,557.37

PREVIOUS DEDUCTIONS \$ -

NEW TOTAL \$ 1,594,568.31

PERCENT CHANGE FROM ORIGINAL CONTRACT AMOUNT 3.98%

NEW CONTRACT COMPLETION DATE 8/21/2015

TOTAL CONTRACT CALENDAR DAYS 228

The Department of Enterprise Services hereby accepts the foregoing Field Authorization(s) and/or Change Order Proposal(s). This formal acceptance constitutes a Change Order to the contract only when authorizing signature is affixed. Invoices incorporating this Change Order constitute acceptance by the Contractor as total reimbursement due in connection with this Change Order.

AUTHORIZING SIGNATURE

DATE

DES Energy Program COP-FA Coversheet

Client Name	City of Bellevue
Project Number	2014-191 H (3-1)
COP/FA Number	12
Project Title	Energy Efficiency Measures
Date	8/13/2015

Construction		
Add Fall Protection at FS#8	\$	9,279.00
Subtotal	\$	9,279.00
Bond	3.00% \$	278.37
Subtotal	\$	9,557.37
Sales Tax	9.50% \$	907.95
Construction Subtotal	\$	10,465.32

Professional Services	Percent	
Design	10.0%	\$ 927.90
CM	6.0%	\$ 556.74
OH&P	16.0%	\$ 1,484.64
Subtotal		\$ 2,969.28
Sales Tax	9.50%	\$ 282.08
PS Subtotal		\$ 3,251.36

Total Cost of Change

\$ 13,716.68


Use contingency funds ☐

Use additional owner funds ☒

Acknowledgement of Total Cost of Change

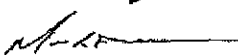
Date

Client



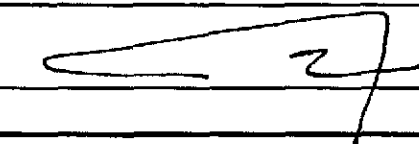
8.17.15

ESCO



8/13/2015

Energy Project Manager



8/20/15



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

July 31, 2015

TO: Emma Johnson, City of Bellevue
FROM: *[Signature]* Terrie Glave, Contracts Specialist, (360) 407-9330
RE: Contract No. 2014-191 H (3-1)
Energy Efficiency Measures
Integrity Energy Services Co.
SUBJECT: Funding Approval – **Additional Funds Requested**
FA No.'s 7 & 8 Change Order No. 3

The Department of Enterprise Services, E&AS, requires funding approval for the above referenced contract document. The amount required is as follows:

Total Contingency Amount Needed (with Tax)	\$ 10,569.08
Amount Approved July 27, 2015 (See Attached)	\$ (1,434.85)
Contingency Amount Requested (with Tax)	\$ 9,134.23

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the Facilities Division, Engineering & Architectural Services that the above identified funds are appropriated, allotted, and that the using/client agency bears the liability for any issues related to the funding for this project.

By: *[Signature]* City Services Director 9.15.15
Name / Title Date

Please sign and return this form to E&AS. If you have any questions, please call me.

2014191Hco3Rfndtg

Approved as to form:
By: *[Signature]*
Assistant City Attorney
Date: 9/14/2015



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

July 8, 2015

TO: Emma Johnson, City of Bellevue

FROM: Terrie Glave, Contracts Specialist, (360) 407-9330

RE: Contract No. 2014-191 H (3-1)
Energy Efficiency Measures
Integrity Energy Services Co.

SUBJECT: Funding Approval
FA No.'s 7 & 8 Change Order No. 3

The Department of Enterprise Services, E&AS, requires funding approval for the above referenced contract document. The amount required is as follows:

Contingency Amount Requested (with Tax) \$1,434.85

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the Facilities Division, Engineering & Architectural Services that the above identified funds are appropriated, allotted, and that the using/client agency bears the liability for any issues related to the funding for this project.

By: Wesley Johnson, City of Bellevue Director 7.27.15
Name / Title Date

Please sign and return this form to E&AS. If you have any questions, please call me.

2014191HCO3fndcr

Approved as to form:
By: Julie J. Touche
Assistant City Attorney
Date: 07/24/15

2014191HCO3fndcr
Date: _____



Washington State Department of
Enterprise Services

FACILITIES DIVISION
ENGINEERING & ARCHITECTURAL SERVICES (E&AS)

City of Bellevue
AGENCY

CONTRACT NO. 2014-191 H (3-1)

CONTRACT CHANGE ORDER (CO)

Energy Efficiency Measures
PROJECT TITLE

CO NO. 3

TO: Integrity Energy Services Co

CONTRACTOR

The following mutually agreed to and Owner approved Change Order Proposal(s) and/or Field Authorization(s) are hereby incorporated by reference into the contract.

See attached FAs Numbers 7 and 8.

CONTRACT SUM:

- ☐ NO CHANGE
☒ INCREASE
☐ DECREASE

OF Nine Thousand Six Hundred Fifty-Two Dollars & 13/100
(Washington State sales tax not included)

\$ 9,652.13

CONTRACT TIME:

- ☒ NO CHANGE
☐ INCREASE
☐ DECREASE

OF 0 CALENDAR DAYS

The foregoing amount covers everything required in connection with the change. All other provisions of the contract remain in full force and effect.

CONTRACT SUMMARY (Internal Use Only)

☐ NO CHANGE

ORIGINAL CONTRACT SUM	\$ <u>1,533,513.00</u>	PREVIOUS TOTAL	\$ <u>1,564,607.67</u>
PREVIOUS ADDITIONS	\$ <u>31,094.67</u>	CHANGE AMOUNT	\$ <u>9,652.13</u>
PREVIOUS DEDUCTIONS	\$ <u>-</u>	NEW TOTAL	\$ <u>1,574,259.80</u>

PERCENT CHANGE FROM ORIGINAL CONTRACT AMOUNT 2.66%

NEW CONTRACT COMPLETION DATE 8/21/2015

TOTAL CONTRACT CALENDAR DAYS 228

The Department of Enterprise Services hereby accepts the foregoing Field Authorization(s) and/or Change Order Proposal(s). This formal acceptance constitutes a Change Order to the contract only when authorizing signature is affixed. Invoices incorporating this Change Order constitute acceptance by the Contractor as total reimbursement due in connection with this Change Order.

AUTHORIZING SIGNATURE

DATE


Joseph Sullivan, P.E., Energy Engineer



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

July 31, 2015

TO: Emma Johnson, City of Bellevue
FROM:  Terrie Glave, Contracts Specialist, (360) 407-9330
RE: Contract No. 2014-191 H (3-1)
Energy Efficiency Measures
Integrity Energy Services Co.
SUBJECT: Funding Approval – **Additional Funds Requested**
FA No.'s 7 & 8 Change Order No. 3

The Department of Enterprise Services, E&AS, requires funding approval for the above referenced contract document. The amount required is as follows:

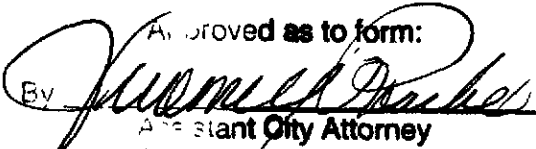
Total Contingency Amount Needed (with Tax)	\$ 10,569.08
Amount Approved July 27, 2015 (See Attached)	\$ (1,434.85)
Contingency Amount Requested (with Tax)	\$ 9,134.23

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the Facilities Division, Engineering & Architectural Services that the above identified funds are appropriated, allotted, and that the using/client agency bears the liability for any issues related to the funding for this project.

By  Nora Helgeson, Civic Services Director Date 7.15.15
Name / Title

Please sign and return this form to E&AS. If you have any questions, please call me.

2014191Hco3Rfndtg

Approved as to form:
By  Kim Miller, Assistant City Attorney
Date 7/14/2015



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

July 8, 2015

TO: Emma Johnson, City of Bellevue

FROM: Terrie Glave, Contracts Specialist, (360) 407-9330

RE: Contract No. 2014-191 H (3-1)
Energy Efficiency Measures
Integrity Energy Services Co.

SUBJECT: Funding Approval

FA No.'s 7 & 8 Change Order No. 3

The Department of Enterprise Services, E&AS, requires funding approval for the above referenced contract document. The amount required is as follows:

Contingency Amount Requested (with Tax) \$1,434.85

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the Facilities Division, Engineering & Architectural Services that the above identified funds are appropriated, allotted, and that the using/client agency bears the liability for any issues related to the funding for this project.

By Nora Wilson, City Services Director 7.27.15
Name / Title Date

Please sign and return this form to E&AS. If you have any questions, please call me.

2014191HCO3fndcr

Printed as

2014191HCO3fndcr

Approved as to form:
By: Julie J. Roach
Assistant City Attorney
Date: 07/24/15



Washington State Department of
Enterprise Services

FACILITIES DIVISION

ENGINEERING & ARCHITECTURAL SERVICES (E&AS)

City of Bellevue

AGENCY

CONTRACT NO. 2014-191 H (3-1)

Energy Efficiency Measures

PROJECT TITLE

CO NO. 3

CONTRACT CHANGE ORDER (CO)

TO: Integrity Energy Services Co

CONTRACTOR

The following mutually agreed to and Owner approved Change Order Proposal(s) and/or Field Authorization(s) are hereby incorporated by reference into the contract.

See attached FAs Numbers 7 and 8.

CONTRACT SUM:

- ☐ NO CHANGE
☒ INCREASE
☐ DECREASE

OF Nine Thousand Six Hundred Fifty-Two Dollars & 13/100
(Washington State sales tax not included)

\$ 9,652.13

CONTRACT TIME:

- ☒ NO CHANGE
☐ INCREASE
☐ DECREASE

OF 0 CALENDAR DAYS

The foregoing amount covers everything required in connection with the change. All other provisions of the contract remain in full force and effect.

CONTRACT SUMMARY (Internal Use Only)

☐ NO CHANGE

ORIGINAL CONTRACT SUM	\$ 1,533,513.00	PREVIOUS TOTAL	\$ 1,564,607.67
PREVIOUS ADDITIONS	\$ 31,094.67	CHANGE AMOUNT	\$ 9,652.13
PREVIOUS DEDUCTIONS	\$ -	NEW TOTAL	\$ 1,574,259.80

PERCENT CHANGE FROM ORIGINAL CONTRACT AMOUNT 2.66%

NEW CONTRACT COMPLETION DATE 8/21/2015

TOTAL CONTRACT CALENDAR DAYS 228

The Department of Enterprise Services hereby accepts the foregoing Field Authorization(s) and/or Change Order Proposal(s). This formal acceptance constitutes a Change Order to the contract only when authorizing signature is affixed. Invoices incorporating this Change Order constitute acceptance by the Contractor as total reimbursement due in connection with this Change Order.

AUTHORIZING SIGNATURE

DATE

Joseph Sullivan, P.E., Energy Enigneer

As the standards, based on the 1990s, have changed, the data on the 1990s have been updated to reflect the current standards. The data on the 1990s have been updated to reflect the current standards. The data on the 1990s have been updated to reflect the current standards.

*This data was derived from the following sources: 1980 U.S. Census Bureau, "U.S. Census Bureau Reports," Washington, D.C., 1980; U.S. Census Bureau, "U.S. Census Bureau Reports," Washington, D.C., 1980.

CR# 55964 Date: 9-17-15 PO # & Loc: 1350309 -008



City of Bellevue
Finance Department - Procurement Services
450 110th Ave. NE. Bellevue, WA 98004

Contract Routing Form

Current Contract Information:

Contract Title: Interagency Agreement with DES (EE)
Contract Description: Energy/Utility Conservation Project
Total Contract Value: ~~\$1,896,364.81~~ \$2,276,726.98
This Amendment Value: ~~\$6,348.81~~ \$22,850.91 ✓
Department: Civic Services Facility Maintenance - 580
Contract Manager: Emma Johnson
Contract Type: Other
Contract Form: Custom contract document
Budget Expenditure: Expenditure Contract - Sufficient Funds
Maximo User:

GRX

Vendor Information:

New Vendor? No
Vendor Name: Department of Enterprise Services
JDE Vendor Number: 287194
Independent Contractor? Yes
Tax ID#:
COB License #:
UBI #: 603113225
Contractor's Lic. #:

Contract Term:

Original Effective Date: 12/12/2014
End Date: 12/31/2016
Subject To: One 2-year renewal

Council Approval:

Does this contract require council approval? Yes

Council Award Date: 12/8/2014

Council Action: Resolution

Legislative #: 8848

Route:

Procurement Services:

ACB

In
9/3/15

Out
9/3/15

Information Technology:

Not Required

Legal:

Meghan Panch

9/3/15

9/14/15

Insurance Reviewed By:

Walt

9/3/15

9-3-15

Department Director:

David G. Johnson

9-15-15

9-15-15

Procurement Services:

ACB

9/15/15

9/15/15

Return To:

Megan Copelan

City Clerk's Office:

M. Terrell

9-18-15

9-17-15

RISK

CONTRACT REVIEW CRITERIA

Dept.	PS	
<input type="checkbox"/>	<input type="checkbox"/>	Does the Contract Routing/Approval Form and Contract have consistent information?
<input type="checkbox"/>	<input type="checkbox"/>	Is the Contract Type and template appropriate for the services performed?
<input type="checkbox"/>	<input type="checkbox"/>	Are the contract values (i.e aggregate values, yearly budget totals, taxable amounts, acct. numbers, etc.) accurate?
<input type="checkbox"/>	<input type="checkbox"/>	Is the JDE vendor name and number accurate?
<input type="checkbox"/>	<input type="checkbox"/>	Does the Company have a Bellevue Business License? If not, date Tax Office was notified? _____
<input type="checkbox"/>	<input type="checkbox"/>	If the Company's Tax ID# appears to be a SS#, or if we are having an individual, make a copy of the Routing Form and interoffice to Gail Davila in HR.
<input type="checkbox"/>	<input type="checkbox"/>	Do the Contract Start/End Dates comply with current policies (maximum 4 years unless exception noted)?
<input type="checkbox"/>	<input type="checkbox"/>	Is this an amendment or renewal? If so, are the original contract #'s and values indicated?
<input type="checkbox"/>	<input type="checkbox"/>	Has the Selection Method been explained in Additional Comments? Are results attached?
<input type="checkbox"/>	<input type="checkbox"/>	If there is an ordinance/resolution/motion for this contract, are the date and # noted and a copy attached?
<input type="checkbox"/>	<input type="checkbox"/>	Does the contractor meet requirements of the Independent Contractor Threshold question?
<input type="checkbox"/>	<input type="checkbox"/>	Is Attachment "A" (Scope of Work and/or Services) attached?
<input type="checkbox"/>	<input type="checkbox"/>	Is Attachment "B" (Insurance Requirements) attached?
<input type="checkbox"/>	<input type="checkbox"/>	Are any additional riders required? If so, which one's? _____
<input type="checkbox"/>	<input type="checkbox"/>	Does Insurer have a Best rating of A- or better?
<input type="checkbox"/>	<input type="checkbox"/>	Is the Contractor identified as the insured?
<input type="checkbox"/>	<input type="checkbox"/>	Does the Contractor have Commercial General Liability, Commercial Auto Liability, Worker's Compensation, and Employer's Liability/Stop Gap and special coverages as required?
<input type="checkbox"/>	<input type="checkbox"/>	Are the policy expiration date(s) on the Certificate of Insurance current?
<input type="checkbox"/>	<input type="checkbox"/>	Does the Contractor have a self-insured retention? Is it above \$50,000?
<input type="checkbox"/>	<input type="checkbox"/>	Is the City listed as the Certificate Holder?
<input type="checkbox"/>	<input type="checkbox"/>	Is the Certificate signed?
<input type="checkbox"/>	<input type="checkbox"/>	Is the City of Bellevue (& contracting partners) listed as an additional insured on the Certificate of Insurance? Is the additional insured status primary and non-contributory?
<input type="checkbox"/>	<input type="checkbox"/>	If this contract requires the payment of Prevailing Wages, are current Wage Rates referenced in Attachment "C"?
<input type="checkbox"/>	<input type="checkbox"/>	Does the Contractor have an open account with the Washington State Department of Revenue?
<input type="checkbox"/>	<input type="checkbox"/>	Are the Contractor's worker's compensation premiums current?
<input type="checkbox"/>	<input type="checkbox"/>	Does the Vendor have an active Professional/Contractor License with the Washington State Department of Licensing?
<input type="checkbox"/>	<input type="checkbox"/>	Is the Vendor on the Federal Debarred Suspended List?

RISK MANAGEMENT:

- ☐ Are the Insurance Requirements (Attachment B) appropriate for Scope of Work?
- ☐ Does the Contractor's Certificate of Insurance comply with the requirements?
- ☐ Are there any Limitations of Liability clauses or other risk transfer language problems that shift risk back to the City?
- ☐ Does the Hold Harmless clause include language referencing Title 51 releases?